

Referral Timeline Summary for Pulaski County Schools

December- January	<p>System-wide referral process begins. Each school reviews current test data for automatic referrals and the referral window is opened for all stakeholders to nominate students for referral.</p> <p>Parents may also refer their child using the referral documents.</p> <p>Required documents for referral will be available on the district website and at each school.</p> <p>Student referrals are due to the Gifted Director at the end of January. Once teams have met and made recommendations, referrals will not be accepted for the remainder of the current school year.</p>
February	<p>The director and/or school administrator will meet with the Search/Eligibility Team at each school to review data and other evidence collected through the referral process. The Search/Eligibility Team will make recommendations based on data gathered.</p> <p>If referred for evaluation, parents will be sent a letter requesting permission to evaluate the student.</p> <p>Evaluation process may begin once all permission letters are received.</p>
March-- April	<p>Evaluation process continues.</p>
May – Mid-June	<p>Upon receipt of all assessment results, eligibility will be determined. Parents will be notified of eligibility and given assessment results.</p>