

## **District Parent and Family Engagement Policy/Plan**

**2021 – 2022**

**Revised: 09/16/2021**

In support of strengthening student academic achievement, Pulaski County School District receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Every Student Succeeds Act (ESSA). The policy establishes the LEA's expectations and objectives for meaningful parent and family engagement and describes how the LEA will implement a number of specific parent and family engagement activities, and it is incorporated into the LEA's plan submitted to the Georgia Department of Education.

### **Pulaski County School District agrees to implement the following requirements as outlined by Section 1116:**

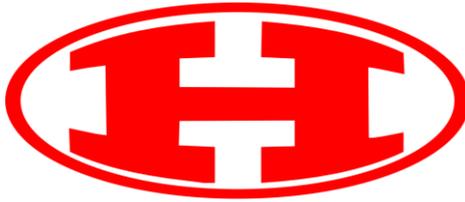
The school district will put into operation programs, activities, and procedures for the engagement of parents and family members in all of its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents and family members of participating children.

Consistent with Section 1116, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESSA, and each include as a component a school-parent compact consistent with Section 1116(d) of the ESEA.

In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.

This policy was adopted by the Pulaski County Schools on 09/14/21 and will be in effect for the period of the 2021-2022 school year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before October 29, 2021.

If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent



comments with the plan when the school district submits the plan to the state Department of Education.

The school district will be governed by the following definition of parental involvement and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition in Section 8101 of the ESSA:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning.
- (B) Parents are encouraged to be actively involved in their child’s education at school.
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) Other activities are carried out, such as those described in Section 1116 of the ESEA

**DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED LEA  
PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

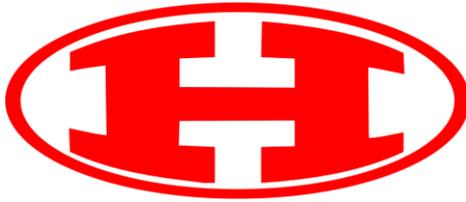
**JOINTLY DEVELOPED**

**Pulaski County Schools** will take the following actions to involve parents and family members in jointly developing its LEA plan under Section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of Section 1111(d) of the ESEA:

*Pulaski County School District has an on-going commitment to our parent, families and students. The purpose of parental engagement is to promote active engagement among local educational agencies (LEAs), administrators, school staff, parents, family engagement coordinators or parent liaisons, community leaders, and other stakeholders working to improve student achievement and promote academic success.*

*During the annual District Stakeholders meeting in July, all parents are invited to participate and provide suggestions for the Comprehensive LEA Improvement Plan (CLIP), Comprehensive Needs Assessment (CNA), and ideas to improve the district Parent and Family Engagement Policy for the 2021-2022 school year. The district will send a text/email message to all parents informing them about this meeting and post an announcement on the school district website/social media. This meeting will be conducted at Pulaski County Elementary and Middle Schools.*

*Closer to the end of the school year, the District Family Engagement Coordinator coordinates the review of the school-level Parent & Family Engagement Policy and School-Parent Compact.*



*The school family engagement coordinator invites all parents to have an opportunity to participate and provide input on the documents.*

***Second semester of prior school year:** School Family Engagement Coordinator invites all parents beginning in the second semester to review the documents for the upcoming school year (Parent and Family Engagement Policy & School-Parent Compact). The annual review needs assessment and other school data are used to ensure the effectiveness of parent programs. Each participant is given a template supplied by the state, a copy of last year's documents and school data. Participants are asked to turn in written recommendations for the revision of these documents on a feedback form. August of current school year: Schools finalize the revision of the policy and compact the first week in August for the upcoming school year. The documents are approved by the District Family Engagement Coordinator and Director of Title I.*

### **TECHNICAL ASSISTANCE**

**Pulaski County Schools** will provide the following coordination, technical assistance, and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education:

*The District Family Engagement Coordinator is responsible for collecting all school and district level documentation and reviewing it for effectiveness. Technical assistance is provided on the collected documentation. The District Family Engagement Coordinator monitors parent and family engagement programs by:*

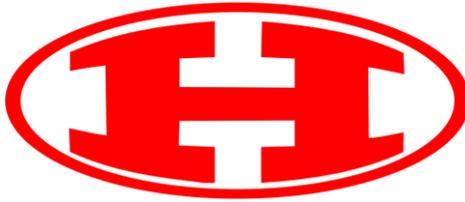
*\*Providing feedback on monthly documentation to the School Family Engagement Coordinators and to the school principal on needed basis via email or a meeting.*

*\*Reviewing the Parent and Family Engagement Policy Checklist and providing written feedback regarding each month's response to the Family Engagement Coordinator.*

*\*Ensuring that any noted deficiencies are corrected by the School Family Engagement Coordinator by the next review.*

*\*Monthly meetings are also held with the Family Engagement Coordinators to provide professional development and technical assistance. Information may include:*

- Review of common errors in documentation*
- Monitoring changes*
- Parent engagement strategies*



- *Technology -Building parent & staff capacity*

## **ANNUAL EVALUATION**

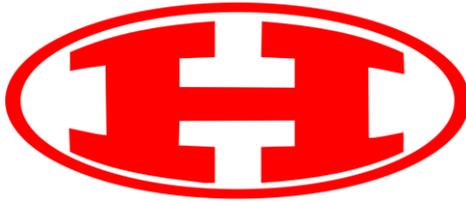
**Pulaski County Schools** will take the following actions to conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the academic quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The evaluation will also include identifying the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers and strategies to support successful school and family interactions. The school district will use the findings of the evaluation about its parent and family engagement policy to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, its parent and family engagement policies.

*In April, Pulaski County Schools will conduct an evaluation of the effectiveness of the Parent & Family Engagement Policy and engaged activities through an annual parent survey. Title I Director will provide each school family engagement coordinator with a link for parents to complete. Family Engagement Coordinators will send a link to parents by email so that parents can complete survey on Survey Monkey. Paper copies are made available for parents who do not have email or internet access. In addition, parent survey stations are setup in the front office and/or at the car pickup area to allow parents to complete survey by computer, iPad/Smartphones, or paper copy. All paper copies are entered in Survey Monkey by school family engagement coordinator. After completing the survey, a report of the data analysis will be generated by Title I to share with each school. This information will be discussed during Technical Assistance Meetings so that the family engagement coordinator can revise the policy/plan on survey data. Each school allows parents to participate in various activities through the year. Various workshops will be conducted based on parental and school needs. Parents will be asked to complete an evaluation at the end of each meeting to provide feedback on ways to improve parental involvement.*

## **RESERVATION OF FUNDS**

**Pulaski County Schools** will involve the parents and family members of children served in Title I, Part A schools in decisions about how the **1 percent** of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent of the **1 percent** reserved goes directly to Title I schools.

*In Pulaski County, the one percent for Family Engagement will be distributed to each Title I school as a set aside to fund parent and family engagement activities per the Parent & Family*



*Engagement Policy. Parents will be given the opportunity for input regarding the use of funds during each school's Title I annual meeting and meeting scheduled during the second semester in February through May by each school's Family Engagement Coordinators. Copies of agendas, sign-in sheets, and parent feedback forms from the meetings will be collected and reviewed. All documentation will be filed and stored as evidence. Title I Director will provide detailed guidance and communication to assist each Title I school in developing an adequate family engagement budget that addresses the Comprehensive Needs Assessment and parent recommendations.*

### **COORDINATION OF SERVICES**

**Pulaski County Schools** will coordinate and integrate parent and family engagement strategies with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs: Pre-K, Kindergarten Round-Up, Hawkinsville-Pulaski County Literacy Council, Collaborative Community Meetings and Family Connections that encourage and support parents in more fully participating in the education of their children by:

*\*Work closely with the program director and schools in hosting a Pre-Kindergarten information session for incoming parents (Kindergarten Round-up)*

*\*Provide opportunities for upcoming Pre-K students to tour the LITTLE Children Growing PreK. Provide information for parents to be effectively informed in the transition planning process (kindergarten, middle school, and high school).*

*\*Parents of preschool children will be provided educational literature and materials through the Family Resource Center.*

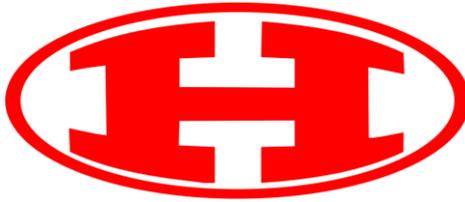
*\*Coordinate with English for Speakers of Other Languages (ESOL) coordinator and Migrant contact to host events for parents of ESOL/migrant students.*

*\*Host parent meetings at Title I Schools regarding coordination of services from one level to another.*

*\*Collaborate among the schools concerning issues of curriculum and parent engagement.*

*\*Collaborate with Pulaski County Family Connection by attending monthly informative meetings with community leaders and various organizations to promote the participation in events that support Pulaski County.*

*\*FEC will have important parent correspondence translated into Spanish. Documents which are not translated will contain a statement in Spanish indicating who to contact for translation assistance.*



*\*Maintain a district Family Resource Center (FRC) housed at Pulaski County Elementary School. The FRC will contain a variety of material for parents to utilize and check-out including books, DVDs, pamphlets and other resources. Many materials will be available in Spanish. Host a literacy workshop that help families learn various ways to help their child(ren) with literacy skills at home.*

## **BUILDING CAPACITY OF PARENTS**

**Pulaski County Schools** will, with the assistance of its Title I schools, build parents' capacity for strong parental involvement by providing materials and training on such topics as literacy training and using technology (including education about the harms of copyright piracy) to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

The challenging State academic standards

The State and local academic assessments including alternate assessments

The requirements of Title I, Part A

How to monitor their child's progress?

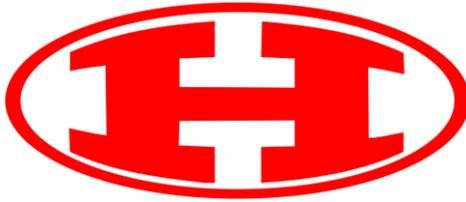
How to work with educators?

*Each Title I school in Pulaski County will provide workshops for parents to gain knowledge about challenging state academic standards, local academic assessments and required assessments for the Georgia Department of Education. The dates and locations for the workshops are communicated via the school website, email, text message, flyers as well as notices sent home. The Pulaski County School District also provides a page on the system website that contains Title I information and resources. Title I schools will conduct Parent Portal workshops to assist parents with understanding the online student information system (Infinite Campus), test content/curriculum as well as Cyber safety. Date and times for these workshops will be determined and announced by each individual Title I school.*

## **BUILDING CAPACITY OF SCHOOL STAFF**

**Pulaski County Schools** will, with the assistance of its schools and parents, educate its teachers, specialized instructional support personnel, principals, and other school leaders, and other staff in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools by:

*Title I Director and District Family Engagement Coordinator will conduct three trainings during the school year for all the school's Family Engagement Coordinator to learn ways to assist school and family communication along with increasing family engagement at each Title I school. All*



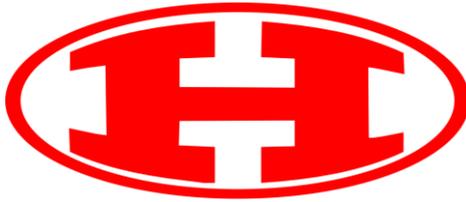
*trainings will be redelivered to the faculty & staff during faculty and/or grade level meetings. The district will provide training for school staff and faculty that will focus on creating a welcoming environment and improving school-parent communication. Title I schools are required to send home and post on school website the school's events, family engagement activities/workshops for parents and family members in an understandable language. Each Title I school has access to translation software (Google Translate) so that information can be sent in parents' native language. The district and schools utilize the Remind system, websites, newsletters, and flyers to post upcoming events and information for parents.*

### **BUILDING CAPACITY FOR INVOLVEMENT**

***NOTE TO THE LEA:*** *The LEA parent and family engagement policy may include additional paragraphs listing and describing other discretionary activities that the school district, in meaningful consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school district to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESSA:*

- o Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training
- o Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- o Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions
- o Training parents to enhance the involvement of other parents
- o Maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school
- o Adopting and implementing model approaches to improving parental involvement
- o Establishing a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- o Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities

### **ADOPTION**



This LEA parent and family engagement policy has been developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs, as evidenced by feedback and input collected during the July 15, 2021 CLIP/CNA Stakeholders Meeting.

This policy was adopted by the **Pulaski County Schools** on **09/14/21** and will be in effect for the period of the 2021-2022 school year. The school district will have this policy available to all parents and stakeholders of participating Title I, Part A children on or before **October 29, 2021**.

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*(Signature of Authorized Official)*

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*(Date)*